

**NATIONAL ARTS COUNCIL OF ZAMBIA**  
*“Putting Value on the Arts”*



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**APPLICATION FOR REGISTRATION AS A REGISTERED ARTS BODY**

To: The Registrar of National Arts Associations  
P O Box 50812  
**LUSAKA**

1. We hereby apply for registration of (full names of Association/group/organization):  
.....
2. Full address, telephone number and location of the headquarters of the Association:  
.....
3. Founded (Day, Month and Year): .....
4. Current affiliated Provincial Association: .....
5. Other affiliated Associations: .....
6. Current number of affiliated clubs: .....
7. We attaché the following documents: -
  - (a) Two copies of the current constitution of the association or organization.

- (b) a memorandum duly signed by the Chairman and Secretary giving the following information: -
  - (i) the names and address of the office bearers of the association or organization;
  - (ii) the funds available and the sources of revenue;
  - (iii) the principal and other places of operations;
  - (iv) details of past activities, future plans and budgetary requirements for current and subsequent;
- (c) A list of names and addresses of all International Arts Federations to which the Association is affiliated.
- (d) A list of names and addresses of all clubs affiliated to the Association.
- (e) Minutes of the previous annual general meeting of the Association at which the association resolved to apply for registration.
- (f) Statement on the programme of action, both short and long term.

**Registration and Scrutiny Fees:** K166.80

**Chairman**

**Secretary**

**Full Name:** .....

**Full Name:** .....

**Signature:** .....

**Signature:** .....

**Date of Application:** .....